

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
SPRINGFIELD, MISSOURI AIR TRAFFIC CONTROL TOWER
2365 NORTH FAA AVENUE
SPRINGFIELD, MO 65802**

ISSUED: October 1, 2008

EFFECTIVE: October 15, 2008

SPRINGFIELD, MISSOURI ATCT LETTER TO AIRMEN NO. 08-01

SUBJECT: Taxi Into Position and Hold (TIPH) Procedures

CANCELLATION: October 15, 2010

In the interest of flight safety, this letter is issued to heighten pilot awareness of TIPH procedures at Springfield/Branson National Airport.

TIPH procedures are commonly used at Springfield/Branson National Airport to expedite the safe movement of departure aircraft. Springfield Tower operates under an approved waiver allowing the use of TIPH.

The controller will not state the reason for TIPH if the reason is obvious (such as arriving aircraft rolling out on the runway). If the reason is not obvious (such as aircraft departing crossing runway prior to your departure), the controller must state the reason. For example:

“N1234, RUNWAY 20, POSITION AND HOLD. TRAFFIC DEPARTING RUNWAY 14.”

It is very important that pilots understand they are not cleared for takeoff until the controller issues a takeoff clearance. For example:

“N234, RUNWAY 20, CLEARED FOR TAKEOFF.”

Although the pilot may have observed the aircraft depart Runway 14, a takeoff clearance must be issued by the controller. It is imperative that the pilot maintain situational awareness. If the pilot has a question regarding the reason for the TIPH instructions, any questions must be asked of the controller prior to crossing the “hold short line.” **DO NOT ENTER THE RUNWAY.**

Your comments and questions are welcome and should be addressed to: Air Traffic Manager, 2365 N. FAA Avenue, Springfield, MO 65802. The telephone number is 417-868-5600; normal office hours are 07:30 to 16:00 local time.

Pamela S. Gibbs

Air Traffic Manager, Springfield Tower

*Original signed by Pamela S. Gibbs
and on file at Springfield ATCT*